

Dear Housing Site Coordinators,

May, 2023

Enclosed you will find the application materials for participation in the 2023 Senior Farm Share Program. These materials have also been emailed to you with the subject line **Senior Farm Share Program Application Materials**. If you know of other sites who are interested in participating, please forward this information to them.

Program Information Materials:

- Senior Farm Share Program Summary
- Senior Farm Share Program Process
- Senior Farmers Market Nutrition Program Poster (*Please post and distribute*)
- 3SquaresVT Cover Letter
- 3SquaresVT Flyer (*Please post and distribute*)

**Application Materials – you may opt to fill out either printed or online applications:
Complete and return all components by May 31, 2023 by mail or email**

- Option 1: Paper version of applications - attachments included in this email:
 - Housing Site Application
 - Guidelines for Younger Adults with Disabilities
 - Resident Application (*Please copy and distribute to each interested resident.*)
 - Please encourage residents to complete the online version of the application if they are able. If they are not able to, Coordinators may act as a proxy for resident applicants. This allows Coordinators to fill out the online application on behalf of the resident, with their permission.
 - To designate a proxy, the Coordinator may obtain a statement from the resident through text or email, such as the following: "I, (applicant/participant name) designate (housing site coordinator/other name) to be my Senior Farm Share proxy to fill out an application to receive fresh local food for free."
 - Coordinators should send this record to NOFA-VT through email, scan, or physical mail.
- Option 2: Online version of Housing Site and Resident applications are on our website at <https://nofavt.org/seniorfarmshare>.

Important notes about the application:

- To be considered for the 2023 Senior Farm Share Program, **Site and Resident Applications must be submitted electronically (via Google Form or emailed to johanna@nofavt.org) or postmarked to NOFA-VT (P.O. Box 697, Richmond, VT 05477) by May 31, 2023.**
- Any questions and applications sent by email should be sent with the subject line **"Senior Farm Share [Application/Question] for [Name of Housing Site]."**
- If submitting printed applications, they should be sent all together. Applications will be considered on a first come first serve basis, so we encourage you to submit your application early. Contact Johanna Doren: (802) 434-7162 or johanna@nofavt.org with questions.

Sincerely,

Johanna Doren, Local Food Access Coordinator
This institution is an equal opportunity provider.